

## The Rules and Regulations of Using the ICE Kraków Congress Centre Facility

### I. General Information

1. Opening hours of the ICE Kraków Congress Centre (hereinafter: **ICE Kraków**) depend on the calendar of events at ICE Kraków.
2. A two-level paid underground car park is operating at the ICE Kraków premises, the rules of functioning and fees are specified in separate rules and regulations and the car park's pricelist.
3. The car park is open from 7:00 a.m. to 11:00 p.m. – during the hours specified in the Regulations for unguarded car parks in the ICE Krakow Congress Centre. In exceptional cases the Operator reserves the possibility to change the opening hours.

### II. Order regulations and safety

1. The ICE Kraków premises are covered by a video-surveillance system.
2. The operator reserves the right of verifying whether persons entering the ICE Kraków premises do not bring items referred to in the Rules and Regulations.
3. The anti-fire provisions at the ICE Kraków premises are regulated under anti-fire instructions.
4. Marked traffic and evacuation routes must be free at all times. It is forbidden to park cars or stock goods thereon. Vehicles and goods left on those routes shall be removed at the owner's cost.
5. It is forbidden to block anti-fire devices (i.e. fire extinguishers, signalling buttons, hydrants, fire detectors), general telephones and evacuation doors, which must be available and visible at all times.
6. It is forbidden to enter the ICE Kraków premises with materials and items that can be hazardous to the life or health of people, or storage or possession of which is illegal.
7. At the ICE Kraków premises it is forbidden to:
  - a. use open fire,
  - b. smoke tobacco,
  - c. distribute advertising materials, place posters or conduct surveys by persons not acting on behalf of the Lessee,
  - d. organise assemblies, musical performances, sell goods, conduct door-to-door sales, conduct charity actions,
  - e. bring animals with the exception of an assistance dog on the condition of equipping it with a harness and holding by the person with disability a certificate confirming the status of an assistance dog and a certificate on undergoing required veterinary vaccinations, as well as a service dog with valid examinations and required vaccinations under supervision of a carer; on the condition of carers disposing of any waste,
  - f. destroy, damage or make devices or other equipment situated at ICE Kraków unusable, including, in particular devices installed in common areas such as toilets, sanitary premises, etc.,
  - g. beg,
  - h. conduct sales canvassing,
  - i. block access to switchboards, hydrants, handheld fire extinguishing equipment, anti-fire alarm buttons, electric power switches, fan coils etc.,
  - j. collect and store flammable materials as well as use flammable fluids or fluids creating explosive mixtures as detergents,
  - k. bring in and use any pressurised cylinders including those containing flammable gases, as well as those of a tourist type,
  - l. carry out ICE Kraków equipment elements,
  - m. move ICE Kraków equipment elements outside designated places,
  - n. bring in and use narcotic drugs,
  - o. bring in weapons, explosive materials and other items hazardous to life and health,
  - p. bring and use any items that could activate smoke detectors,

- q. bring to the ICE Kraków premises bicycles, scooters, skateboards or other similar devices and ride them,
  - r. consume meals and drinks outside of designated places,
  - s. conduct advertising or promotional activity, or political agitations,
  - t. stay of unauthorised persons (e.g. audience) on ICE Kraków scenes due to the risks (high power electric energy, elevation differences, scenography elements, musical instruments, etc.). It does not apply only to authorised persons i.e. artists and employees of the Organiser.
- 8. It is forbidden to use hand-held extinguishing equipment for purposes not related to the rescue and fire-fighting action.
  - 9. Any stated defects and irregularities in the anti-fire security at the ICE Kraków premises should be immediately reported to the ICE Kraków security employees.
  - 10. In case of fire at the ICE Kraków premises, the ICE Kraków security employee should be immediately alarmed. Until arrival of the State Fire Service, one must follow voice communications and the instructions of the ICE Kraków employee managing the rescue and fire-fighting action, and upon arrival of the State Fire Service's officers, follow instructions of the commander of the rescue and fire-fighting action.
  - 11. Minors can stay at the ICE Kraków premises only under care of a person, who pursuant to the Act or an agreement, is obliged to supervise them. Parents and carers are responsible for the safety of minors staying at ICE Kraków.
  - 12. The operator is not responsible for lost items and items left at the ICE Kraków premises.

### **III. Final Provisions**

- 1. The Rules and Regulations are available on the website [www.icekrakow.pl](http://www.icekrakow.pl).
- 2. ICE Kraków operator is authorised to change the Rules and Regulations.
- 3. In justified cases, the Operator, under separate agreements or arrangements, may exclude the validity of the Rules in a specified part.